Viewing Electronic Clinical Practice Guidelines (CPGs)

To make viewing your electronic CPGs as clearly as possible, please use the following steps:

1. Once you have the electronic “flipbook” version of the CPG on your screen; Click on your computer’s menu bar and Select View, Zoom and then the percentage you would like to view the typeface when in Zoom mode. We suggest 125% for optimal viewing.

OR, you can click on the tools icon in the upper right hand corner of your computer’s tool bar. Scroll down, select Zoom and the percentage you would like to view the typeface when in the Zoom mode.

Centered at the bottom of the screen is your flipbook menu bar.

If you would like to view the CPG in Full Screen mode, click on the group of arrows all the way on the right of the flipbook menu bar. To get out of Full Screen mode, click on the group of arrows again or press the ESC on your keyboard.

Whether you are in regular viewing or full screen mode, you will see a small magnifying glass with a plus sign inside of it. You can also click your mouse anywhere on the page and it will enlarge to the magnified percentage you specified. Just click again for regular viewing mode.
2. After your page has been magnified (zoom), your screen will move with your mouse so you can view from top to bottom or side to side. (Please note that the wheel on your mouse does NOT activate movement within this program.)

3. To move forward through the CPG and view the next page, you can either use the arrow on your flipbook tool bar or you can click on the flipped up bottom right hand corner of the page.

4. When the next page comes up on your computer screen, it will appear in regular viewing mode. If you want to view the magnified (zoom) version, just click anywhere on the screen.

If you have any questions or concerns, please do not hesitate to call our office for assistance.
1-800-876-AMDA.